DSA DALLAS SARCOMA ASSOCIATES

PATIENT REGISTRATION FORM

PATIENT INFORMATION (Please print)

Patient's Legal Name: (Last)_____(First)_____(MI) _____

Address: _____

City, State, Zip: _____

Home: _____Cell: _____Work: _____

E-Mail Address:_____Date of Birth: _____

Gender Identity: ☐ Female ☐ Male ☐ Transgender

Race: ☐ American Indian/Alaska Native ☐ Asian ☐ Native Hawaiian/Pacific Islander ☐ Black/African American ☐ White ☐ Hispanic ☐ Chose not to disclose ☐ Other not listed _____

Ethnicity: ☐ Hispanic or Latino ☐ Not Hispanic or Latino ☐ Choose not to disclose

Preferred Language: ☐ English ☐ Spanish ☐ ASL ☐ Other not listed_____

Patient Social Security Number:___-___-____

RESPONSIBLE PARTY INFORMATION (*If not self*) (Information used for patient balance statements)

Responsible party: ☐ Another patient ☐ Guarantor ☐ Self Check here if address and telephone information is same as patient ☐

Responsible party name: (Last)_____(First)_____(MI) _____

Date of birth: MM_____/DD_____/YYYY_____ Sex: ☐ Female ☐ Male

Responsible Party Social Security Number:_-_____-_____Phone number: _____

Address:_____

City, State:_____ZIP: _____

INSURANCE INFORMATION: Provide your insurance card(s) (primary, secondary, etc.) to the front desk at check-in.

EMERGENCY CONTACT INFORMATION

Emergency contact name: (Last)_____ (First) _____

Phone number:_____ Do you have a living will? ☐ Yes ☐ No

Emergency contact relationship to patient:_____ ☐ Guardian

Address_____

City, State:_____ZIP: _____

Home phone:_____Work phone:_____Ext. _____

GENERAL CONSENT FOR CARE AND TREATMENT CONSENT

TO THE PATIENT: You have the right, as a patient, to be informed about your condition and the recommended surgical, medical or diagnostic procedure to be used so that you may make the decision whether or not to undergo any suggested treatment or procedure after knowing the risks and hazards involved. At this point in your care, no specific treatment plan has been recommended. This consent form is simply an effort to obtain your permission to perform the evaluation necessary to identify the appropriate treatment and/or procedure for any identified condition(s).

This consent provides us with your permission to perform reasonable and necessary medical examinations, testing and treatment. By signing below, you are indicating that (1) you intend that this consent is continuing in nature even after a specific diagnosis has been made and treatment recommended; and (2) you consent to treatment at this office or any other satellite office under common ownership. The consent will remain fully effective until it is revoked in writing. You have the right at any time to discontinue services.

You have the right to discuss the treatment plan with your physician about the purpose, potential risks and benefits of any test ordered for you. If you have any concerns regarding any test or treatment recommend by your health care provider, we encourage you to ask questions. I voluntarily request a physician, and/or mid-level provider (nurse practitioner, physician assistant, or clinical nurse specialist), and other health care providers or the designees as deemed necessary, to perform reasonable and necessary medical examination, testing and treatment for the condition which has brought me to seek care at this practice. I understand that if additional testing, invasive or interventional procedures are recommended, I will be asked to read and sign additional consent forms prior to the test(s) or procedure(s).

I certify that I have read and fully understand the above statements and consent fully and voluntarily to its contents.

Signature of patient or personal representative:_____ **Date:** _____

Printed name of patient or personal representative:_____ **Relationship to patient:** _____

DSA DALLAS SARCOMA ASSOCIATES

Patient Name:_____DOB:_____

Notice of Privacy Practice/Clinics

_____ **(Patient/Representative initials)** I acknowledge that I have received the Notice of Privacy Practice, which describes the ways in which the practice/clinic may use and disclose my healthcare information for its treatment, payment, healthcare operations and other described and permitted uses and disclosures, I understand that I may contact the Privacy Officer designated on the notice if I have a question or complaint. I understand that this information may be disclosed electronically by the Provider and/or the Provider's business associates. To the extent permitted by law, I consent to the use and disclosure of my information for the purposes described in the Notice of Privacy Practice.

Consent to Email, Cellular Telephone, or Text Usage for Appointment Reminders and Other Healthcare Communications

If at any time I provide an email address or cellphone number at which I may be contacted, I consent to receiving unsecure instructions and other healthcare communications at the email or text address I have provided or you or your EBO Servicer have obtained, at any text number forwarded, or transferred from that number. These instructions may include, but not be limited to: post-procedure instructions, follow-up instructions, educational information, and prescription information. Other healthcare communications may include, but are not limited to, communications to family or designated representatives regarding my treatment or condition, or reminder messages to me regarding appointments for medical care.

Note: You may opt out of these communications at any time. The practice/clinic does not charge for this service, but standard text messaging rates or cellular telephone minutes may apply as provided in your wireless plan (contact your carrier for pricing plans and details).

Note: This location uses an Electronic Health Record that will update all your demographics and consents to the information that you just provided. Please note this information will also be updated for your convenience to all our affiliated locations that share an electronic health record in which you have a relationship.

Consent for Photographing or Other Recording for Security and/or Health Care Operations

I consent to photographs, digital or audio recordings, and/or images of me being recorded for patient care, security purposes and/or the practice's/clinic's health care operations purposes (e.g., quality improvement activities). I understand that the practice/clinic retains the ownership rights to the images and/or recordings. I will be allowed to request access to or copies of the images and/or recordings when technologically feasible unless otherwise prohibited by law. I understand that these images and/or recordings will be securely stored and protected. Images and/or recordings in which I am identified will not be released and/or used outside the facility without a specific written authorization from me or my legal representative unless otherwise permitted or required by law.

Disclosures to Friends and/or Family Members

DO YOU WANT TO DESIGNATE A FAMILY MEMBER OR OTHER INDIVIDUAL WITH WHOM THE PROVIDER MAY DISCUSS YOUR MEDICAL CONDITION? IF YES, WHOM? I give permission for my Protected Health Information to be disclosed for purposes of communicating results, findings and care decisions to the family members and others listed below:

	Name	Relationship	Contact Number
1:			
2:			
3:			

Patient/Representative may revoke or modify this specific authorization and that revocation or modification must be in writing.

Release of Information

I hereby permit **Dallas Sarcoma Associates** and the physicians or other health professionals involved in the inpatient or outpatient care to release healthcare information for purposes of treatment, payment, or healthcare operations.

- Healthcare information regarding a prior service(s) at other HCA affiliated providers may be made available to subsequent HCA-affiliated providers to coordinate care. Healthcare information may be released to any person or entity liable for payment on the Patient's behalf in order to verify coverage or payment questions, or for any other purpose related to benefit payment. Healthcare information may also be released to my employer's designee when the services delivered are related to a claim under worker's compensation.
- If I am covered by Medicare or Medicaid, I authorize the release of healthcare information to the Social Security Administration or its intermediaries or carriers for payment of a Medicare claim or to the appropriate state agency for payment of a Medicaid claim. This information may include, without limitation, history and physical, emergency records, laboratory reports, operative reports, physician progress notes, nurse's notes, consultations, psychological and/or psychiatric reports, drug and alcohol treatment and discharge summary.
- Federal and state laws may permit this facility to participate in organizations with other healthcare providers, insurers, and/or other health care industry participants and their subcontractors in order for these individuals and entities to share my health information with one another to accomplish goals that may include but not be limited to: improving the accuracy and increasing the availability of my health records; decreasing the time needed to access my information; aggregating and comparing my information for quality improvement purposes; and such other purposes as may be permitted by law. I understand that this facility may be a member of one or more such organizations. This consent specifically includes information concerning psychological conditions, psychiatric conditions, intellectual disability conditions, genetic information, chemical dependency conditions and/or infectious diseases including, but not limited to, blood borne diseases, such as HIV and AIDS.

DALLAS SARCOMA ASSOCIATES

Patient Name:_____DOB:_____

Prescription Order Pick-up

There may be times when you need a friend or family member to pick-up a prescription order (script) from your physician's office. In order for us to release a prescription to your family member or friend, we will need to have a record of their name. Prior to release of the script, your designee will need to present valid picture identification and sign for the prescription.

- ☐ ***I do want*** to designate the following individual to pick up a prescription order on my behalf:

Name	Relationship to Patient

- ☐ ***I do not want*** to designate anyone to pick-up my prescription order.

Financial Agreement

- I acknowledge, that as a courtesy, **Dallas Sarcoma Associates** may bill my insurance company for services provided to me.
- I agree to pay for services that are not covered or covered charges not paid in full including, but not limited to any co-payment, co-insurance and/or deductible, or charges not covered by insurance.
- I understand there is a fee for returned checks.

Third Party Collection. I acknowledge **Dallas Sarcoma Associates** may use the services of a third-party business associate or affiliated entity as an extended business office ("EBO Servicer") for medical account billing and servicing.

Assignment of Benefits. I hereby assign to **Dallas Sarcoma Associates** any insurance or other third-party benefits available for health care services provided to me. I understand **Dallas Sarcoma Associates** has the right to refuse or accept assignment of such benefits. If these benefits are not assigned to **Dallas Sarcoma Associates**, I agree to forward all health insurance or third-party payments that I receive for services rendered to me immediately upon receipt.

Medicare Patient Certification and Assignment of Benefit. I certify that any information I provide, if any, in applying for payment under Title XVIII ("Medicare") or Title XIX ("Medicaid") of the Social Security Act is correct. I request payment of authorized benefits to be made on my behalf to **Dallas Sarcoma Associates** by the Medicare or Medicaid program.

Consent to Telephone Calls for Financial Communications. I agree that, in order for **Dallas Sarcoma Associates**, or Extended Business Office (EBO) Servicers and collection agents, to service my account or to collect any amounts I may owe, I expressly agree and consent that **Dallas Sarcoma Associates** or EBO Servicer and collection agents may contact me by telephone at any telephone number, without limitation of wireless, I have provided or **Dallas Sarcoma Associates** or EBO Servicer and collection agents have obtained or, at any phone number forwarded or transferred from that number, regarding the services rendered, or my related financial obligations. Methods of contact may include using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable.

A photocopy of this consent shall be considered as valid as the original.

Signature of patient or personal representative:_____ **Date:** _____

Printed name of patient or personal representative:_____ **Relationship to patient:** _____

I certify that I have read and fully understand the above statements from all pages and consent fully and voluntarily to its contents.

Only If you have previously consented to receive communication via text/cellular telephone call/email and wish to remove the consent/Opt Out/Revocation of communications via email and/or text or cellular telephone call.

In other words, I do not want my email address or cell number to be used any longer for the above mentioned communications.

*____I hereby revoke my request to receive any future appointment reminders, feedback, and general health via **text**.*
*____I hereby revoke my request to receive any future appointment reminders, feedback, and general health via **cellular telephone call**.*
*____I hereby revoke my request to receive any future appointment reminders, feedback, and general health via **email**.*

Patient Name: _____

Patient/Patient Representative Signature: _____
Date: _____ Time: _____

DSA DALLAS SARCOMA ASSOCIATES

NEW PATIENT ASSESSMENT

Please CIRCLE your answers and explain as needed

Name: _____ DOB: _____Height:_____ Weight: _____

Pharmacy Name: _____ Pharmacy Address: _____

Pharmacy Phone: _____ Pharmacy Fax: _____

Referring Provider: _____ Primary Care Provider: _____

Chief Complaint: Why have you come to see us today?

Pain **Mass/Tumor** **Infection** **Wound** **Doctor's Order** **Other**: _____

In which body part? _____ **Left** **Right**

When did you notice the problem? _____

How did you first notice it? (Injury, illness, etc) _____

Do you have other symptoms? **Drainage** **Redness** **Swelling** **Stiffness** **Weakness** **Fever** **Numbness**

How does it feel? **Aching** **Throbbing** **Sharp** **Dull** **Stabbing** **Burning** **Tingling** _____

Rate your pain (1-10), with 10 being a trip to the ER: _____

Are your symptoms getting: **Better** **Worse** **Same**

When does it hurt? **Day** **Night** **Standing** **Walking** **Stairs** **In/Out of Chairs** **Constant** **Occasional**

Other: _____

Medications: (Please include all over the counter and herbal medications.)

Medication	**Dose**	**When Medication Began**

❖ If medications exceed above area, please provide an attachment of all medications.

Allergies:

_____ _____

_____ _____

_____ _____

Surgery/Hospitalizations:	**Date**

DSA DALLAS SARCOMA ASSOCIATES

Name: _____ DOB: _____

Past Medical History: Please circle conditions you have/had:

Anemia	Heart Attack	Poor Circulation
Anxiety	Heart Problem	Pulmonary Embolism
Arthritis	Hepatitis	Rheumatoid Arthritis
Bleeding Disorder	Hernia	Seizures/Epilepsy
Blood Clots	High Blood Pressure	Stroke
Cancer	Kidney Disease	Thyroid Problems
Diabetes	Leg or Foot Ulcer	Tuberculosis
Endocarditis	Liver Disease	Ulcers
Fibromyalgia	Lung Disease	Urinary Tract Infections
GERD (Acid Reflux)	Osteoporosis	Other: _____
Gout	Pacemaker	_____

Childhood Diseases: **Measles** **Mumps** **Scarlet Fever** **Other**: _____

Have you ever been diagnosed with Hepatitis C, and if so, when? _____

(If yes, then you should not drink alcohol as it is associated with varying degrees of risk to your health.)

Females: Are you now, or do you think you could be pregnant? **Yes** **No**

Family Medical History: What illnesses have there been in your family?

	Major Illnesses, or had the same problem as you do now	Living: Y N	Age of Death
Father			
Mother			
Sibling (M F)			
Sibling (M F)			
Child (M F)			
Child (M F)			
Grandparent (M F)			
Grandparent (M F)			

Siblings: Brothers: _____ Sisters: _____ Healthy? _____

Children: Sons: _____ Daughters: _____ Healthy? _____

Immunizations:

Have you had the flu shot this flu season? **No** **Yes** If yes, when: _____
Have you had the pneumococcal vaccine? **No** **Yes** If yes, when: _____

DSA DALLAS SARCOMA ASSOCIATES

Name: _____ DOB: _____

Social History:

Alcohol: How often do you drink? **Daily** **Weekly** **Occasionally** **Never**

Unhealthy alcohol use covers a spectrum that is associated with varying degrees of risk to health. This may include risky use, problem drinking, harmful use, and alcohol abuse, and the less common but more severe alcoholism and alcohol dependence. Risky use is defined as >7 standard drinks per week (or >3 drinks per occasion) for women and seniors and >14 standard drinks per week (or >4 drinks per occasion for men >65 years old.

Tobacco: Do you currently smoke? **No** **Yes** How many packs per day?_____ How many years? _____

Have you quit? **No** **Yes** If yes, when? _____

The U.S. Surgeon General has said, "Smoking cessation (stopping smoking) represents the single most important step that smokers can take to enhance the length and quality of their lives."

Exercise: **Often** **Sometimes** **Never**

Are you: **Single** **Married** **Widowed** **Divorced** **Other**: _____

Where do you live now? **Home Alone** **With Family** **Nursing Home** **Assisted Living** **Rehab/TAC**

Drugs: Have you, or do you currently, use illegal drugs? **No** **Yes** **Quit (when)**: _____

Diet: **Diabetic** **Low Salt** **Low Carb** **Other**: _____

Occupation: _____ **Working** **Retired** **Temp. Disability** **Perm. Disability**

Review of systems: What else is troubling you TODAY? (Circle all that apply)

GENERAL: **Fever** **Chills** **Weight Loss/Gain** **Feel Sick** **Night Sweats**

SKIN: **Multiple Birthmarks** **Rashes** **Wounds** **Itching**

HEAD: **Cavities** **Visual Changes** **Ulcers**

CHEST: **Shortness of Breath** **Wheezing** **Cough** **Chest Pain** **Palpitations**

DIGESTION: **Nausea** **Vomiting** **Constipation** **Diarrhea**

URINE: **Frequent Infections** **Bloody** **Frequent Urination** **Urgency**

REPRODUCTION: **Discharge** **VD/STD** **Irregular Periods**

BODY: **Swollen Joints** **Cramps** **Soreness** **Fractures**

NERVES: **Weakness** **Fainting** **Numbness** **Tingling** **Shooting Pains**

MIND: **Depression** **Anxiety** **Mood Swings**

BLOOD: **Bruising** **Past Transfusions Performed** **Currently Taking Blood Thinners**

GLANDS: **Excessive Thirst/Hunger** **Excessive Sweat** **Swollen Glands** **Hyperactive**

"I attest that the above information is true and correct to the best of my knowledge."

Patient name: _____ Date of Birth: _____

Patient signature: _____ Date: _____

Provider signature: _____ Date: _____

DSA DALLAS SARCOMA ASSOCIATES

Patient Name: _____ Date of Birth: _____

Please Note: This screening is required by federal mandate to be completed annually.

Date: _____

Increased Fall Risk Factors (check all that apply):

___ Diagnoses (Do you have 3 or more existing Medical Conditions?)

___ Do you have a prior history of falls within 3 months?

___ Incontinence (Do you have an uncontrolled bladder?)

___ Visual Impairment (Do you have trouble seeing?)

___ Impaired functional mobility (Do you use a cane or walker?)

___ Polypharmacy (Do you take more than 3 medications?)

___ Pain affecting level of function (Does pain keep you from performing your daily activities?)

___ None of the above

History of falls in the past year: NO YES If yes, how many: _____

Medicare Secondary Payor Development Form

Facility Name	COID	Patient's Retirement Date	Spouse's Retirement Date	Spouse's Deceased Date
DALLAS SARCOMA ASSOCIATES	**23151**			

Patient's Name	Account No.	Medicare No.

You must ask the patient each question in sequence and comply with any instructions which follow an answer. Failure to obtain information regarding Medicare as a secondary payor is a violation of your Provider agreement with Medicare.

Does the patient have an HMO policy? ☐ No ☐ Yes

If Yes, name, address and phone of HMO:

~~**Does the HMO replace Medicare?** ☐ No ☐ Yes~~

~~*If Yes, the HMO will be primary. If No, it will be secondary.*~~

~~**Is this patient an inpatient?** ☐ No ☐ Yes~~

~~**Was the patient given Important Message?** ☐ No ☐ Yes~~

~~*If No, why not?*~~

Has patient been an Inpatient in a health care facility within the last 60 days? ☐ No ☐ Yes

If Yes, name, address and phone of facility:

Has the patient had any outpatient medical services in the last 72 hours? ☐ No ☐ Yes

If Yes, name, address and phone of facility:

1. Are you receiving Black Lung (BL) Benefits?
   ☐ No
   ☐ Yes; Date benefits began:
   If Yes, BL is Primary only for claims related to BL.

2. Are the services to be paid by a government program such as a research grant?
   ☐ No
   ☐ Yes; *Government program will pay primary benefits for these services.*

3. Has the Department of Veterans Affairs (DVA) authorized and agreed to pay for care at this facility?
   ☐ No
   ☐ Yes; *DVA is primary for these services.*

4. Was the illness/injury due to work related accident or condition?
   ☐ No; **Go to Question 5.**
   ☐ Yes; Date of injury/illness:
   Name, address and phone of Workers Compensation Plan:
   Policy or ID Number:
   Name, address and phone number of your employer:
   If Yes, Workers Compensation is Primary Payor only for claims related to work related injury or illness. **Go to Question 8.**

5. Was the illness/injury due to a non-work related accident?
   ☐ No; **Go to Question 8.**
   ☐ Yes; Date of accident:

6. What type of accident caused the illness/injury?
   ☐ Automobile ☐ Non-Automobile
   Name, address and phone of no-fault or liability insurer:
   Insurance Claim Number:
   No-Fault insurer is Primary payor only for those claims related to the accident. **Go to Question 8.**
   ☐ Other (explain)

7. Was another party responsible for this accident?
   ☐ No; **Go to Question 8.**
   ☐ Yes; Provide name, address and phone of any liability insurer:
   Insurance claim number:
   If yes, liability insurer is Primary only for those claims related to the accident. **Go to Question 8.**

8. Are you entitled to Medicare based on:
   ☐ Age; **Go to Questions 9 – 12.**
   ☐ Disability; **Go to Questions 13 – 16.**
   ☐ ESRD; **Go to Questions 17 – 23.**

9. Are you currently employed?
   ☐ No; Date of retirement:
   ☐ Yes; Provide name, address and phone of your employer:

10. Is your spouse currently employed?
    ☐ No; Date of retirement:
    ☐ Yes; Provide name, address and phone of spouse's employer:
    If the patient answered No to both questions 9 and 10, Medicare is primary. If the patient answered "Yes" to questions 1 – 4 or 5 – 7 then Medicare is NOT primary payer.
    Do not proceed any further.
    If yes to questions 9 or 10, go to questions 11 and 12.

11. Do you have group health plan (GHP) coverage based on your own, or a spouse's current employment?
    ☐ No; **Stop.** *Medicare is primary payer unless the patient answered Yes to questions 1 – 4 or 5 – 7.*
    ☐ Yes

Medicare requires this form to be completed for every Medicare patient. The information is used to determine if other payors are primary to Medicare. Medicare requires the patient to sign the MSP form.

Medicare Secondary Payor Development Form

Patient's Name	Account No.	Medicare No.

12. Does the employer that sponsors your GHP employ 20 or more employees?
- ☐ No; **Stop.** *Medicare is Primary payer unless the patient answered "Yes" to questions 1-4 or 5 – 7.*
- ☐ Yes; **Stop.** *Group Health Plan is Primary. Obtain the following information.*

Name, address and phone of GHP:

Policy ID Number:

Group ID Number:

Name of Policy Holder Relationship to Patient

13. Are you currently employed?
- ☐ No; Date of Retirement
- ☐ Yes; Provide name, address and phone of your employer:

14. Is a family member currently employed?
- ☐ No
- ☐ Yes; Provide name, address and phone of employer:

If patient answers "No" to both questions 13 and 14, Medicare is Primary unless the patient answered "Yes" to questions 1–4 or 5–7. **Do not proceed any further.**
If Yes to questions 13 or 14, go to question 15 and 16.

15. Do you have your group health plan (GHP) coverage based on your own, or a family member's current employment?
- ☐ No; **Stop.** *Medicare is Primary unless the patient answered "Yes" to questions 1 – 4 or 5 – 7.*
- ☐ Yes

16. Does the employer that sponsors your GHP, employ 100 or more employees?
- ☐ No; **Stop.** *Medicare is Primary unless the patient answered "Yes" to questions 1 – 4 or 5 – 7.*
- ☐ Yes; **Stop.** *Group Health Plan is Primary. Obtain the following information:*

Name, address and phone of GHP:

Policy ID Number:

Group ID Number:

Name of Policy Holder Relationship to Patient

17. Do you have group health plan (GHP) coverage?
- ☐ No: Stop. *Medicare is Primary.*
- ☐ Yes; Provide name, address and phone of GHP:

Policy ID Number

Group ID Number:

Name of Policy Holder Relationship to Patient

Name, address and phone of employer, if any from which you received GHP coverage:

18. Have you received a kidney transplant?
- ☐ No
- ☐ Yes; Date of Transplant:

19. Have you received maintenance dialysis treatments?
- ☐ No
- ☐ Yes; Date dialysis began:

If you participated in self dialysis training program, provide date training started:

20. Are you within the 30 month coordination period?
- ☐ No; **Stop.** *Medicare is Primary.*
- ☐ Yes

21. Are you entitled to Medicare on the basis of either ESRD and age, or ESRD and disability?
- ☐ No; **Stop.** *GHP is Primary during the 30 month coordination period.*
- ☐ Yes

22. Was your initial entitlement to Medicare (including simultaneous Entitlement) based on ESRD?
- ☐ No; *Initial entitlement based on age or disability.*
- ☐ Yes; **Stop.** *GHP continues to pay Primary during the 30th month coordination period.*

23. Does the working aged or disability MSP provision apply (i.e., is the GHP primary based on age or disability entitlement)?
- ☐ No; *Medicare continues to pay Primary.*
- ☐ Yes; *GHP continues to pay Primary during the 30 month coordination period.*

I understand that I am responsible for charges not covered by the Medicare program, and that such services include, but are not limited to the following: Cosmetic surgery, dental care, take-home drugs, private duty nurses, custodial care, television, telephone, private room (unless medically necessary), personal convenience items, non-FDA approved medical devices.

X _____ X _____
Patient or Representative / Relationship Witness Date